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Headteacher: Mr S Yalden BSc (Hons) PGCE NPQH

12 September 2022

Dear Parent/Carer

Tutor and homework information for new Year 7 students

I hope that your child has had a positive first week as they begin their secondary education despite the sad news of the Queen’s passing. We appreciate this will be both an anxious and exciting time for those students transitioning from primary school and will be doing our best to settle them into Looe Community Academy as their new school. Do let us know if we can help in any way.

They will now be aware of their tutor group for this year. The tutor is an important point of contact for any concerns you may have about your child’s wellbeing or progress whilst at the academy. Later in the term we will be offering you the opportunity to meet with tutors and discuss how your child has settled in. This will be on Wednesday 2 November 2022 and further information will follow.

Below are listed the names, email addresses and responsibilities for the Year 7 tutor team should you need to contact those concerned:

Group	Tutor/s	Email address
7 TRE	Mr Dourass	edourass@looe.net
7 POL	Mr Deacon	mdeacon@looe.net
7 PEN	Mr Saberton	asaberton@looe.net
7 KEV	Mrs Ward Mrs Turon	nward@looe.net cturon@looe.net

Mr Gilbert, Assistant Headteacher for Key Stage 3 (egilbert@looe.net) has oversight of this pastoral team.

To keep you informed about your child’s homework and successes we use a web based tool called Satchel One. Satchel One can be accessed as an app from the usual sources of apps for android and Apple. It can also be logged into directly through the website www.satchelone.com. In order for you to register for Satchel One you will need the parent code details that your child will be provided to bring home this week. The system is fairly easy to navigate and comes with help videos and tips at help.satchelone.com. Should you however have any issues with the app do contact us and we will do our best to support you.

Thank you once again for choosing our academy and I hope that your child has a very enjoyable and informative half term.

Yours faithfully

Mr Scott Yalden
Headteacher

