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Dear Parent/Carer

Important Updates to Break and Lunchtime Procedures

I am writing to inform you about upcoming changes to our daily school schedule. We have listened closely to recent feedback from parents, students, and staff. Your input has been invaluable, and we want to make social times as safe, calm and relaxing as possible for our students. We have shared this with students through assemblies this week, so they are fully aware of the new routines.

We share a common goal: we all want a school where moving around feels easy and safe. Our absolute top priority is keeping every single student safe. By implementing these adjustments, we aim to focus on:

- Reducing stress: Less shoving in the corridors means everyone starts break time in a better mood.
- Kinder interactions: When we aren't frustrated by crowds, we treat each other with more respect.
- A better school day: A calm lunch break helps students focus and succeed in afternoon lessons.

These updates will take effect next week. Please review the key changes outlined below with your child:

Dedicated spaces

To reduce crowding, the school grounds are now divided into specific year-group zones.

- Every year group gets their own designated outdoor social area.

One-Way Systems

We are introducing a mandatory one-way system across indoor corridors.

- This system will significantly improve traffic flow and prevent bottlenecks.

Areas Out of Bounds

Certain parts of the school site are now strictly out of bounds during recreational times.

- Certain indoor corridors and hidden areas are now closed off.
- These restrictions ensure students remain in well-lit, easily accessible spaces.
- Any student found in an out-of-bounds area will face standard school sanctions.

Staffing and Supervision

We have increased our staff presence during all unstructured times.

- Staff visibility: Staff will be stationed strictly inside the active zones to protect students.
- High-visibility duty teams will monitor each designated zone.
- Staff will actively guide students through the new one-way routes.
- Team leaders will be stationed at key transition points to support students.

We appreciate your continued support in helping us maintain a safe, welcoming, and positive learning community. If you have any specific questions regarding these adjustments, please contact me.

Yours faithfully

Mr Ed Gilbert

Assistant Headteacher/Teacher of Science

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