



HOW TO ACCESS SACHEL ONE

1. Open a compatible browser on your device.

Satchel One (Show my Homework) works best when used with the latest versions of Chrome, Firefox, Microsoft Edge, Safari.

2. Type <https://www.satchelone.com/v7/login/looe> into your address bar.

The screenshot shows the login interface for Looe Community Academy's Satchel One system. At the top left is the school's crest and name. At the top right is the 'satchel:one' logo. The main content area is a white login box with a 'Login' title and a 'Forgot password?' link. Below the title are three role selection buttons: 'Staff', 'Parent', and 'Student' (which is highlighted in dark blue). Underneath are two radio buttons: 'Log in' (selected) and 'Create an account'. There are two input fields: 'Enter email address or username' and 'Enter password' (with an eye icon for visibility). A blue 'Login' button is positioned below the password field. Below the login box, there is a section for 'Or login with:' featuring a 'Sign in with Microsoft' button with the Microsoft logo. At the bottom of the login box is a 'Switch school' link.

3. Login by selecting **Sign in with Microsoft**. A separate window will open asking you to enter your Microsoft email and password.
4. Your email address will be your school username with @looea.net at the end.
For example: 25SurnameInitial@looea.net
5. Your password will be identical to your school user account.

The screenshot shows a Microsoft sign-in window. The title bar reads 'Sign in to your account'. The address bar shows the URL 'https://login.microsoftonline.com/common/oauth2/authorize...'. A cookie consent banner is visible at the top. The main content area features the Microsoft logo, the text 'Sign in', and an input field for 'Email address, phone number or Skype'. Below the input field are links for 'No account? Create one!' and 'Can't access your account? Sign in options'. A blue 'Next' button is located at the bottom right of the sign-in area. At the very bottom, there are links for 'Terms of use', 'Privacy & cookies', and a menu icon.