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Headteacher: Mr S Yalden BSc (Hons) PGCE NPQH

Our Ref: SYA/HWI

7 October 2022

Dear Parent/Carer

### **Annual consent for school trips and other off-site activities via ParentPay**

To save parents and carers from completing the same written consent form multiple times during the year for trips and off-site activities, including sports fixtures, we have moved to requesting consent for all off-site activities on an annual basis, via ParentPay:

#### **Consent**

I consent for my child:

- a) To take part in school activities off the school premises
- b) To be given first aid or urgent medical treatment during any off-site activity

#### **Medical information**

Please add details of any medical condition that your child suffers from and any medication they should take during off-site visits and update if there are any changes

#### **Notes**

- Trips and activities covered by this consent include:
  - all visits (including residential trips) which take place during the holidays or a weekend
  - adventure activities at any time
  - off-site sporting fixtures outside the school day
- The school will send you information about each trip or activity before it takes place
- You can tell the school that you do not want your child to take part in any specific trip or activity
- You can withdraw your consent by writing to the school

Consent and medical information should now be provided via ParentPay, so that we and you have an easily accessible electronic record. Should you need support in activating or accessing your ParentPay account, please contact us at: [parentcontact@looe.cornwall.sch.uk](mailto:parentcontact@looe.cornwall.sch.uk)

Yours faithfully

**Mr Scott Yalden**  
**Headteacher**