Friends of Looe Community Academy (FOLCA)

Minutes

Date: Tuesday 24 February **Time:** 7.00-7.05 **Location:** Online (Zoom)

Present

Ellie Jackson, Sarah Barker, Celine Lewin,

The Chair opened the meeting and welcomed attendees, noting that this was a short, formal meeting convened urgently to discuss the new Safeguarding Policy and formally adopt this document.

Agenda Item 1 – Formal Adoption of Safeguarding Policy

The Chair presented the draft Safeguarding Policy dated 24 February, which had been circulated to all committee members in advance of the meeting.

It was confirmed that:

- The policy aligns with the safeguarding framework of Looe Community Academy.
- All safeguarding concerns arising from FOLCA activities will be referred to the school's Designated Safeguarding Lead.
- The policy will be reviewed annually and updated as required in line with statutory guidance and school policy.

The Chair formally proposed that Friends of Looe Community Academy adopt the Safeguarding Policy dated 24 February 2026.

The proposal was seconded by the Treasurer. The committee unanimously resolved to adopt the Safeguarding Policy. The policy will be reviewed annually, with the next review due by February 2027.

There being no further business, the meeting closed.